

## YMCA Camp Onyahsa 2018 Wedding FAQ

- Venue price: \$2,500 for up to 100 people; each additional guest will be \$20 per person.
- Maximum number of attendees is 125 for weddings.
- \$500 Venue deposit is due with the return of contract in order to secure the date.
- Remaining balance is due one-month prior to event date. Deposit is non-refundable.
- Venue includes: Sheldon Hall Downstairs, Mess Hall and proximate grounds for Friday Set up (up to 50 people), Saturday Event, and Sunday morning Tear down (up to 25 people).
- No other rental event will be scheduled during your chosen weekend.
- Fireplace or bonfire (weather permitting) include, to be managed only by Camp staff.
- No driving on lawn. Please inform your caterer and other contractors.
- No overnight guests are permitted. All attendees and hosts must depart by 12:00am.
- One staff person will be available during the Saturday event.
- A \$500 Security Deposit in the form of a check made out to "YMCA Camp Onyahsa" is due with the deposit. After inspection of grounds on Sunday, if nothing is damaged or needs to be replaced, the check will be returned to the person in charge. If there is damage or if liquor was available during the event, the wedding party will forfeit the security deposit.
- We have 20 six foot round tables and 20 eight foot rectangular tables. Up to 135 brown and tan chairs are available for use.
- There is no charge to use dishes, glasses or silverware if they are washed by the wedding party or the caterer. All food must be scraped into trash bins prior to washing. (No food may be washed into the sink drains).
- The renter is responsible for decorating, no flags or other memorabilia may be taken down. **NO TAPE IS TO BE USED ON THE WALLS AND NO GLITTER MAY BE USED INDOORS.**
- Nothing is to be removed from walls, no furnishings may be moved, and no holes are to be made in the interior or exterior walls.
- The wedding party will provide its own decorations.
- Wedding party is allowed to purchase own beer and wine. **NO HARD LIQUOR** is permitted. Presence of liquor will void the security deposit.
- Temporary Beer and Wine permit must be obtained by the wedding party at least one month prior to the event. Copy must be provided to the camp office and displayed in the serving area. To secure the permit, please visit [www.sla.ny.gov/online-permit-applications](http://www.sla.ny.gov/online-permit-applications).
- Party Tent set up is permitted on the grounds under the camp staff person's direction. Jamestown Awning will deliver and set up on Friday, and will tear down and remove the tent on Monday.
- A live band or DJ is acceptable. The band may set up the day before event or the day of event. Staff will be on site no earlier the 9am. Music must be set at a reasonable level in consideration of the Camp's neighbors, and all music must conclude by 10:00pm.
- No jumping is allowed during dancing to protect the integrity of the building.
- There are 4 restrooms in the main dining hall.
- Renter is required to get Special Event Liability Insurance, if alcohol is being served the minimum is \$1,000,000 in liability coverage, which names the Jamestown YMCA/Camp Onyahsa as an "additional insured." It must be received at least 2 weeks prior to site use.
- We have a strict recycling policy. All recyclable items (rinsed plastic, metal, and glass and clean paper) must be disposed of in appropriate bin. The use of Styrofoam products and juice straw wrappers is prohibited at camp.
- The renting party is required to take down all decoration. The Camp staff will provide custodial services post-rental.
- The renter is responsible for parking. Limited parking is available at the main entrance and driving on the lawn is prohibited. Please consult the camp staff to devise an appropriate and safe parking plan.