



YMCA Camp Onyahsa Staff Application

101 E. 4th Street, Jamestown, NY 14701

Phone: 716-664-2802 ext. 238/223

Fax: 716-487-1174

www.onyahsa.org



(Please type or print.)

Date of Application _____

Name _____

Social Security Number ____ - ____ - ____

Permanent Address _____
Street & Number City State Zip

Phone _____ Cell Phone _____ Email _____
Print clearly

College Residence *(if applicable)* _____
Street & Number City State Zip

Dates available: From _____ To _____ Not available: _____

What position do you want at camp? _____ Salary desired? _____

Are you 18 years old or older? Yes No If not, provide your birth date _____

If disabled, can you perform the essential functions of the job for which you have applied, with or without reasonable accommodation? Yes No

Are you legally eligible to work in the United States? Yes No
(If you are a foreign national, attach a copy of your work visa)

Past Work History Provide a full record of all employment – paid and volunteer – and explain any gaps in employment. Include any positions on camp staff. Use a separate sheet, if necessary.

Dates	Employer/Supervisor	Address & Phone	Nature of Work	Reason for Leaving

Indicate any employer you **do not** wish us to contact, and the reasons.

References Give names and addresses of three persons (one of whom must be an adult relative) having knowledge of your character, experience, work habits, and ability.

Name	Street Address, City, State & Zip	Phone

Camp (or other youth work) Experience

Dates	Camp & Director	Location	Camper or Staff?

Education High School and Beyond

Years	School	Major Subjects	Degree Granted

Write a brief biographical sketch, including specialized training in camping, and experience or training in other fields, which might have a bearing on the position(s) for which, you are applying. Attach a separate sheet if necessary.

Answer these questions only if applying for a position requiring driving

Do you have a valid driver's license? Yes No State _____

Do you have current chauffeur's-type license? Yes No State _____

Do you have a commercial driver's license? Yes No State _____

Camp Program Skills In the following list, put a "T" before those activities you can organize and Teach as an expert, an "A" for those activities in which you can Assist, and a "C" for those in which you have *current Certification* and attach a copy of your certification.

Adventure/Challenge _____ Challenge/ropes course _____ Climbing/rappelling _____ Outpost camping	Dance (list) _____ _____ _____	Sports/Fitness _____ Aerobics/exercise _____ Archery _____ Baseball/softball _____ Bicycling/biking _____ Boxing _____ Weight lifting _____ Fishing _____ Football _____ Golf _____ Gymnastics _____ Hockey (court) _____ Horseback riding _____ Informal games _____ Martial arts _____ Skating _____ Soccer _____ Snow sports: _____ _____ Tennis _____ Track/Field _____ Wrestling	Waterfront _____ Board _____ Canoeing _____ Fishing _____ Kayaking _____ Rowing _____ Sailing _____ Water Skiing _____ Synchronized _____ Swimming
Arts and Crafts _____ Boondoggle _____ Drawing _____ Leather Craft _____ Camp Crafts _____ Photography _____ Other: _____	Drama _____ Skits/Stunts Music _____ Singing _____ Instrument: _____		Miscellaneous _____ Academics _____ Community service _____ Food Service _____ Foreign language _____ Gardening _____ Grounds keeping _____ Kitchen assistant _____ Office skills _____ Storytelling _____ Team building
Camp Craft/Pioneering _____ Backpacking _____ Survival Skills _____ Hiking _____ Outdoor cooking _____ Outdoor living skills _____ Overnight trips _____ Wilderness trips	Nature _____ Animals/Care _____ Astronomy _____ Birds _____ Environment _____ Flowers _____ Forestry _____ Insects _____ Weather		

Certifications and Camp Support Staff Skills In the following list, please check those items in which you have experience and skills. Mark with a "C" those for which you hold current certification and attach a copy of your certification. All lifeguards must state age: _____.

Type of Certifications	Issued By	Expiration Date	Certification Attached
Health/Safety			
_____ CPR	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ First Aid	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Lifeguard	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Nursing	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Maintenance			
_____ Auto mechanics	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Carpentry	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Electrical	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Housekeeping	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Plumbing	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
Food Service			
_____ Cooking/meal prep	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Food Handler's Permit	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Menu planning	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Purchasing	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No
_____ Sanitation	_____	_____	<input type="checkbox"/> Yes <input type="checkbox"/> No

What contributions do you think you can make at camp?

What contributions do you think a well-run camp can make to children?

Harassment The camp's policy is to prohibit all forms of harassment by our employees. This includes sexual, racial, religious, and other forms of harassment. Have you ever been accused of harassment of any person including, but not limited to, workplace harassment? (Note: a prior accusation is not an automatic bar to employment. The type of accusation and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain _____

Criminal Record Have you ever been convicted of a crime, other than a minor traffic offense? If yes, please describe. (Note: a prior conviction is not an automatic bar to employment. The type of conviction and when it occurred will be evaluated by the camp before any decision is made.)

Yes No

Explain _____

PLEASE READ BEFORE SIGNING

We appreciate your interest in a position with YMCA Camp Onyahsa. If you have questions about making the following statement, please ask the interviewer to explain.

I authorize investigation of all statements herein, including any checks of criminal records, reference checks, and release the camp and all others from liability in connection with same. I understand that, if employed, I will be an at-will employee unless there is an agreement or law, which alters that status. Furthermore, I understand that any agreement must be in writing and signed by the designated camp official. I also understand that misrepresentations or falsifications herein or in other documents completed or submitted by the applicant will result in dismissal, regardless of the date of discovery by the camp.

Statement of Application

In YMCA Camp Onyahsa's effort to attract the highest quality staff, I have been advised that as a part of the application process for employment with YMCA Camp Onyahsa, an extensive inquiry will be made concerning my prior employment, activities, character, and health, and I fully consent to and authorize all such inquiries.

In the event of my employment by YMCA Camp Onyahsa, I will comply with all policies set forth in the personnel manual and with other policies established from time to time by the organization. Additionally, I authorize the YMCA to request my employment record from any former employer(s). I further understand that inquiries may be made concerning me, my background, experience, and prior employment. Inquiries or requests may be made by you, or your representatives, to any governmental agency, including law enforcement agencies or departments, or any other party with a legal and proper interest. I hereby waive any right to claim that any request or investigation is an invasion of my privacy, since they are made with my consent and it is in my interest that I be considered for employment.

I certify that all statements made by me on this application are true and complete to the best of my knowledge and that I have withheld nothing that would, if disclosed, affect this application unfavorably. I understand and agree that any misrepresentation or omission of facts would exclude my being considered for my employment or, after employment, would be cause for termination of employment with YMCA Camp Onyahsa.

I understand and agree that if I am employed, there is no contract period for employment and my employment would be solely an "employment at will" giving either me or YMCA Camp Onyahsa the right to terminate my employment at any time without liability or obligation except for my regular pay through date of termination. My employment at will status can only be changed or modified by a written contract signed by both YMCA Camp Onyahsa and me.

I am aware that the YMCA reserves the right to perform random drug testing.

I hereby acknowledge that I have read and understood the above statements and that I voluntarily sign this application.

Signature of Applicant _____

Date _____

Return to: Jon O'Brian, Director
YMCA Camp Onyahsa
101 E. 4th Street, Jamestown, NY 14701
director@onyahsa.org or fax to: 716-487-1174

The information provided in this Application for Employment is true, correct, and complete. If you employ me, any misstatement or omission of fact on this application may result in my dismissal.

I understand that acceptance of an offer of employment creates no obligation on you, the employer, to continue to employ me in the future.

Signature of Applicant _____

Date _____